

Constitution and By-Laws of the Columbia Fish and Game Association

ARTICLE I

NAME

Section I. The name of this association shall be
COLUMBIA FISH AND GAME ASSOCIATION

ARTICLE II

PURPOSE

SECTION I. The purpose of this association is to protect and propagate game and fish, to assist in conservation of forests and streams, to assist in making game and fish laws, and to foster and perpetuate a feeling of goodwill between fellow sportsmen, farmers and game and fish authorities.

ARTICLE III

MEMBERSHIP

SECTION I. The membership of this Association shall consist of active life and honorary as prescribed hereinafter by the By-Laws.

ARTICLE IV

OFFICERS

SECTION I. The officers of this Association shall be elected for one year and consist of the following:

- 1. President**
- 2. Vice President**
- 3. Recording Secretary**
- 4. Financial Secretary**
- 5. Treasurer**

SECTION II. TRUSTEES. The Trustees shall be composed of four members of the Association elected by the Association and their terms shall run for a period of three years.

SECTION III. Board of Directors. The board of Directors shall be composed of the elected officers and trustees plus five additional members of the Association elected for the period of one year.

ARTICLE V

COMMITTEES

SECTION I. The regular committees of this Association shall be appointed for one year by the Board of Directors and shall consist of the following:

- 1. Fish and Game Committee**
- 2. Entertainment and Social Committee**
- 3. Legislative and Educational Committee**
- 4. Publicity Committee**

SECTION II. SUB-COMMITTEES. Sub committees may be appointed to the various regular committees when it is deemed necessary to assist in the duties of the regular committees.

SECTION III. SPECIAL COMMITTEES. Special committees may be appointed for a period of time required to perform the duties for which they are appointed. Sr. Rifle, Archery, Trap, Nominations, etc. are examples of special committees.

ARTICLE VI

MEETINGS

SECTION I. The regular annual meeting of the Association will be held on the third Monday in October.

SECTION II. The regular monthly meeting of the Association will be held the third Monday of each month.

SECTION III. Special meetings will be held at the request of either the Board of Directors or at the request of the majority of the members' present.

ARTICLE VII

FINANCE

SECTION I. In the event it ever becomes necessary for the Association to raise special funds for advancement of the Association, as herein set forth in the Constitution and By-Laws, the Board of Directors shall recommend to the members at any meeting a method by which said funds may be realized.

ARTICLE VIII

ARTICLE VIII. There shall be no sale of intoxicating beverages upon or within the confines of any property owned or acquired by the Association, by any organization or by any individual at any time. This article can only be amended or changed by a favorable vote of at least seventy-five percent of the members in good standing.

ARTICLE IX

SECTION 1. Amendments to this constitution and by-laws must be proposed in writing at a regular or special club meeting and signed by at least seven members in good standing. The said proposed amendment or amendments shall be carried until the next regular or subsequent meeting and to procure adoption, they must receive the votes of the majority of the members present at such meeting.

SECTION II. All members of the association shall be notified in writing of said amendments to the constitution five days in advance of the proposed adoption of said amendment or amendments.

BY-LAWS

ARTICLE I

Nomination and Election of Officers

SECTION I. Nominations of candidates for the elective offices of the Association shall be made by a nominating committee of five members appointed by the board of directors. The nominating committee shall present the names of the nominees at the regular meeting in September. Only at this meeting may additional candidates be nominated from the floor. The election shall be by ballot at the annual meeting in October. In the event that an office lacks a nominated candidate, only then can nominations be made from the floor to fill that specific office. The financial secretary shall confirm that all nominees have passed the probationary period and are members in good standing. The candidates receiving the most votes shall be declared elected by the club president.

ARTICLE II

Duties of the Officers

SECTION I. President: It shall be the duty of the president to be the presiding officer. He shall call all regular and special meetings as prescribed by the constitution and by-laws. He shall affix his signature to all legal documents of the Association. He shall be chairman of the Board of Directors, and ex-officio member of all regular and special committees and attend to all other matters coming under his jurisdiction as President.

SECTION II. Vice-President: In the absence of the president at any regular or special meetings, as well as meetings of the Board of Directors and meetings of regular and special committees, it shall be the duty of the vice-president to assume the duties of the president.

SECTION III. Recording Secretary: The recording secretary shall keep an accurate recording of the proceedings of both Association and Board of Director meetings. He shall notify the Board of Directors of all board meetings and all members of any special meetings of the Association. He shall prepare all correspondence to other Associations, Clubs, Firms, Businesses and individual members of this association, and attend to all other matters coming under his jurisdiction.

SECTION IV. Financial Secretary: The financial secretary shall collect all membership dues and forward same to the treasurer. He shall forward to each member of the necessary credentials upon payment of dues and keep a true and accurate record of their standing. He shall receive and verify all bills presented to the Association, receive all donations and other monies from special events and present same to the treasurer. He shall attend to all other matters coming under his jurisdiction.

SECTION V. Treasurer: The Treasurer shall keep an accurate record of all monies received and disbursed by him, showing for what account collected and for what purpose expended. He shall give detailed account of all monies received and disbursed at each meeting, as well as a yearly report at the annual meeting. He shall deposit all monies belonging to the Association, as stated in Article I Section I of the constitution, subject to the withdrawal by check of the Association. He shall attend to all other matters coming under his jurisdiction.

SECTION VI. Trustees: The duties of the trustees shall be to take proper care of, and maintain in good condition, all property acquired or held by the Association, and to instigate and supervise all of the activities in and upon such property. They shall see that the rules and regulations are adhered to, and shall see that good order and safety are maintained at all times. They shall propose and make such rules as they deem necessary for the governing of such activities, subject to the approval of the Board of Directors of the Association.

SECTION VII. Board of Directors: It shall be the duty of the Board of Directors to meet at an agreed upon time prior to the regular meeting of the Association for the purpose of discussing and recommending that which they deem valuable for the good of the Association. They shall manage and conduct the business of the Association in the interim between meetings; examine and audit the books and accounts of the Association, and provide ways and means for the collecting of dues and other funds belonging to the Association. They may act on all propositions for membership, act on all suspension of members, approve the debts or obligations of the Association before being paid by the treasurer, and shall report all of their actions at the next regular or special board meeting. The board will formulate the five-year plan for the growth of the Association. They will maintain, along with the treasurer, the budget for the Association for the fiscal year. The Directors present at the Directors meeting shall represent a quorum.

ARTICLE III

Duties of Committees

SECTION 1. General to all committees: The committees, both regular and special, are the backbone of the Association. Through them, the membership can pursue its interests and aims. The committee chairman must be an active and energetic member of the Association. They should encourage participation by all interested members as well as foster future leadership among the newer members.

- A.** The committee should sponsor good sportsmanship, respect for the property of the Association as well as the property of others, sound financial planning and policies, and enthusiasm for the activity the committee was formed to foster.
- B.** The chairman of each committee shall report the association monthly on all activities undertaken by the committee. A complete financial report will be made monthly. Each committee's treasury balance will be established will be established by the board, based upon the needs of the committee.
- C.** Each committee shall contribute to the master plan of the Association by keeping the Board of Directors informed of the desires of the committee and its members.
- D.** All committees will endeavor to be sell supporting, especially the Rifle, Trap, Archery, Sr. Rifle Team and Jr. Rifle Program. Sufficient fees must be charged to defray the cost of targets, backstops, maintenance of facilities and other routine expenditures. Excess monies shall be programmed by the Board of Directors through the five-year plan.
- E.** The majority of members present at a committee meeting shall constitute a quorum to transact committee business.

SECTION II. Fish and Game committee: It shall be the duty of this committee to assist in the procurement of the district share of fish and game wardens, other sportsmen's clubs, and appointed officials. They shall enlist the aid of all members of the Association for the placing of game and stocking of fish. They shall keep records of locations of game release and fish stocking and shall report any undesirable locations for propagation the proper authorities. They shall maintain a program for proper cover for game and clean streams for fish and encourage all members to assist in the improvement of habitat for these programs.

SECTION III. Entertainment and Social: It shall be the duty of this committee to originate and provide entertainment and special programs for each meeting. They shall use films, slides and speakers of interest to the membership. They shall supervise the monthly dances, annual banquets and other social events requested by the membership. They may use their judgement in scheduling of social activities commensurate with the desires of the members.

SECTION IV: Legislative and Educational: It shall be the duty if this committee to monitor all federal, state, county, township or borough legislation pertaining to interests of the Association by contacts with the lawmakers and though the Federation of Sportsman's Clubs, NRA, Pennsylvania Rifle & Pistol Association and other interested associations. They will monitor proposed bulls and report the membership as conditions warrant. They will further attempt to influence legislation through an educational program with the schools, civic organizations, and other groups of citizens. They shall stress sportsmanship, conservation, and wildlife management so all our citizens are aware of our aims and programs.

SECTION V. Publicity Committee: It shall be the duty of this committee to publicize all activities of the Association and to keep the good works and aims of the Association before the public. They shall keep the Association members informed of the activities through the use of the newsletter.

ARTICLE IV Membership

SECTION I. Active Membership: Active membership may be attained by any person who is an American citizen, 16 years of age, and of good moral character.

SECTION II. Life Membership: Life membership may be granted by the Board of Directors to any member who has belonged to the Association for 10 consecutive years and gave an exceptional amount of his time and effort during those years to the Association. There can only be one dissenting vote on the Board for life membership to be granted. A life member shall be exempt from payment of dues and he shall have all the privileges of an active member.

SECTION III. Honorary Membership: Honorary membership may be granted to any individual who has attained eminence in the pursuits of forestation and purification of waters, or in advancing the interest of fishing, hunting, forestation, and purification of waters in Pennsylvania. An honorary member shall be exempt from payment of dues. Honorary members may not hold office or participate in votes conducted by the Association.

SECTION IV. Application for Membership: Any person who desires to become an active member of this Association with proper recommendation, shall complete an application card, and pay the initiation fee along with the initial year's dues. The application shall be voted on by the members present at the next regular meeting. All applicants shall serve a one-year probationary period.

ARTICLE V Dues

SECTION I. Annual Dues: The annual dues for active membership shall be determined by the members of the Association at the regular meeting in July and shall become effective October 1st, following the regular meeting. Annual dues are due and payable by October 1st with a grace period to December 31st, at which time any member who has not paid their dues will be deleted from the membership file.

SECTION II. Dues Exemption: Any member who has reached the age of 65 and has ten consecutive years of membership is exempt from paying dues. Any member actively serving in the Armed Forces shall be exempt from paying dues until member is honorably discharged.

ARTICLE VI
Conduct of Members

SECTION I. Any willful disregard or violation of the Fish and Game Laws will not be tolerated and shall be a just and sufficient cause to expel a member from membership. The members of the Association shall foster clean sportsmanship and it shall be the duty of each member to report any violation of the laws which may come to his notice. The Board of Directors shall the power to prosecute any offender of the laws.

SECTION II. All members using the facilities of the Association must abide by the all the rules and regulations as set forth and must maintain orderly conduct and safety at all times. They must also have their current membership card on their person.

ARTICLE VII
Suspension-Expulsion

SECTION I. Any member of the Association violating any portion of the Fish and Game Laws in a willful manner shall be subject to expulsion.

SECTION II. Any member of the Association violating any clause, section, any part of this constitution and by-laws, or any ruling of the Association will be subject to possible suspension or expulsion. This will be at the discretion of the Board of Directors.

SECTION III. Any member subject to suspension may be suspended by the Board of Directors for a period to be determined by the Board. Any member subject to expulsion may be expelled by a vote of the members present at any regular or special meeting.

ARTICLE VIII
Meetings

SECTION I. All meetings of the Association shall be conducted according the recognized parliamentary rules. A majority of votes of members present at any regular or special meeting, when properly called, shall transact business, except wherein it is otherwise specified by the constitution and by-laws of the Association. Any member who shall, at any meeting, make use of improper language, misbehave in any manner shall be subject to suspension or expulsion from the Association.

SECTION II. The following shall be the order of business:

1. Calling of meeting to order
2. Pledge of Allegiance
3. Conservation Pledge
4. Roll call of officers
5. Vote on applications received at prior meeting
6. Presentation of applications for membership
7. Reading of minutes of last regular or special meeting
8. Reading of minutes of the Board of Directors meeting
9. Reading of any communications
10. Report of officers
 - A. President
 - B. Vice-President
 - C. Recording Secretary
 - D. Financial Secretary
 - E. Treasurer
 - F. Trustees
 - G. Directors
11. Report of committees
 - A. Regular
 - Fish and Game
 - Entertainment and Social
 - Legislative and Educational
 - Publicity
 - B. Special
 - Rifle
 - Archery
 - Trap
 - Sr. Rifle
 - Jr. Rifle
 - Ladies Auxiliary
 - Nomination
 - C. Sub-Committees
12. Unfinished business

- 13. New Business**
- 14. Good of the Order**
- 15. Nomination, election and installment of officers**
- 16. Adjournment**